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**Greece-Thessaloniki: Provision of services related to skills data and intelligence
2018/S 114-258474**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

CEDEFOP
123 Europe Street, PO Box 22427
Thessaloniki
55102
Greece
Contact person: Clotilde Assumel-Luridin
Telephone: +30 2310490287
E-mail: c4t-services@cedefop.europa.eu
Fax: +30 2310490028
NUTS code: EL522

Internet address(es):

Main address: www.cedefop.europa.eu

I.2) Information about joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.cedefop.europa.eu/about-cedefop/public-procurement>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Provision of services related to skills data and intelligence
Reference number: AO/DSL/AZU/Skillsdata&Intelligence/004/18

II.1.2) Main CPV code

73000000

II.1.3) Type of contract

Services

II.1.4) Short description:

This contract aims at providing support to Cedefop in relation to data analysis and intelligence on skills and labour markets, primarily for the Skills Panorama, through the following services:

- (a) engaging in data handling and analysis;
- (b) conducting research in the area of skills and labour market;
- (d) transforming skills and labour market data and qualitative information into customised intelligence; and
- (e) organising and facilitating content-related workshops and focus groups.

II.1.5) Estimated total value

Value excluding VAT: 800 000.00 EUR

II.1.6) Information about lots

This contract is divided into lots: no

II.2) Description

II.2.1) Title:

II.2.2) Additional CPV code(s)

II.2.3) Place of performance

NUTS code: 00

Main site or place of performance:

Most of the tasks will be completed in the Contractor's premises and when necessary in Cedefop's premises, 123 Europe str., Pylea, Thessaloniki.

II.2.4) Description of the procurement:

The underlying motivation for the contract is to collect, update and provide new information on skills and labour markets produced from different sources, including those of Cedefop, perform data processing and analysis where necessary, and transform it into intelligence. The deliverables produced under this contract will be used primarily in the context of the Skills Panorama.

For the Framework Contract the subset of these services will comprise the objects of specific forms (Order Forms) that will be submitted to the Contractor throughout its duration. These services will contribute to fulfilling the objectives outlined above.

1.1.1) Service (1) Data handling and analysis;

1.1.2) Service (2) Research in the area of skills and labour market;

1.1.3) Service (3) Transforming skills and labour market data into intelligence;

1.1.4) Service (4) Organisation and facilitation of content-related workshops and focus groups

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: 800 000.00 EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract shall enter into force on the date of signature of the last contracting party, shall have initial duration of one (1) year and will be automatically renewed up to three (3) times, each for an additional period of one (1) year, covering a total acquisition period of four (4) years (1+1+1+1).

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Cedefop shall be closed on 15.8.2018.

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

— participation in this tender procedure is only open to tenderers who are in a position to subscribe in full to the 'Declaration on honour on exclusion criteria and selection criteria', given in Annex C of the procurement documents. All tenderers, all group (consortium) members (if any) and any subcontractor(s) (identified as per the 2 bullet points in the fourth paragraph of point 4.2) of the procurement documents) must provide the declaration on honour found in Annex C duly signed and dated,

— tenderers may choose between submitting a joint offer as a consortium / grouping or by introducing a bid as a single tenderer, in both cases with the possibility of having 1 or several subcontractors. Whichever type of bid is chosen, the tender must stipulate the legal status and role of each legal entity in the tender proposed,

— subcontracting is allowed and is defined as the situation where a contract has been or is to be established between Cedefop and a contractor and where the contractor, in order to carry out that contract, enters into legal commitments with other entities for performing part of the service. If awarded, the contract will be signed by the selected tenderer (the contractor), who will be vis-à-vis Cedefop the only contracting party responsible for the performance of this contract. Cedefop has no direct legal commitment with the subcontractor(s).

For more information please refer to the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 20/08/2018

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20/02/2019

IV.2.7) Conditions for opening of tenders

Date: 31/08/2018

Local time: 11:00

Place:

Cedefop premises in Thessaloniki, Greece.

Information about authorised persons and opening procedure:

Each tenderer may be represented at the opening of tenders by maximum 2 representatives. The names of the persons attending the opening must be notified in writing by fax (fax No +30 2310 490 028) or by e-mail (C4T-services@cedefop.europa.eu) at least 3 working days prior to the opening session.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

Estimation is based on the experience gained so far in the Skills Panorama and the foreseeable new activities. Although being developed and maintained by Cedefop, the Skills Panorama is an initiative of the European Commission, which provides political steering for the project. Thus decisions made by the European Commission may affect the site and generate needs for new developments or activities that cannot be foreseen at this stage.

Therefore, Cedefop cannot exclude that the estimated total volume of services might increase, due to external requirements for new services consisting in the repetition of similar services entrusted to the economic operator awarded the contract (after this open tender procedure).

In such case, and in accordance with Article 134(1) RAP, Cedefop may decide to use a negotiated procedure without prior publication of a contract notice, provided that these new services conform to the basic project that was the subject of the initial contract awarded under this open procedure. Such procedure may be used only during the three years following conclusion of the original contract.

VI.4) Procedures for review

VI.4.1) **Review body**

General Court
rue du Fort Niedergrünwald
Luxemburg
2925
Luxembourg

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**

General Court
Luxemburg
Luxembourg

VI.5) **Date of dispatch of this notice:**

06/06/2018